



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

AGENDA

Committee	DEMOCRATIC SERVICES COMMITTEE
Date and Time of Meeting	WEDNESDAY, 21 SEPTEMBER 2016, 10.00 AM
Venue	COMMITTEE ROOM 4, COUNTY HALL, ATLANTIC WHARF, CARDIFF
Membership	Councillor Elizabeth Clark (Chair) Councillors Dilwar Ali, Chaundy, De'Ath, Goddard, Graham, Hyde, Murphy, Robson, Ben Thomas and Wild

*Time
approx.*

- | | | |
|----------|---|---------|
| 1 | Apologies for Absence | 10.00am |
| | To receive apologies for absence. | |
| 2 | Declarations of Interest | |
| | To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct. | |
| 3 | Minutes <i>(Pages 1 - 12)</i> | |
| | To approve as a correct record the minutes of the meeting 18 July 2016. | |
| 4 | Welcome to Director of Governance and Legal Services | 10.10am |
| 5 | Member Development Update <i>(Pages 13 - 26)</i> | 10.25am |
| | (a) Member Development Strategy Review including future learning principles | |
| | (b) Presentation by Rebecca Bradshaw, Learning and Development Officer on the All Wales On-line Learning Courses; | |
| | (c) 2016/17 Development Programme; | |
| | (d) Member Induction 2017. | |

- 6 **Democratic Services Committee Annual Report 2015-16** (*Pages 27 - 44*) 10.55am

To receive the amended version of the Democratic Services Committee Annual report and agree for submission to Council on 29 September 2016.

- 7 **Review of Support Services to Members Update** (*Pages 45 - 48*) 11.10am
- 8 **Member Protocol Review** (*Pages 49 - 58*) 11.30am
- 9 **Work Programme 2016/17** (*Pages 59 - 62*) 11.50am
- 10 **Date of Next Meeting** - 7 December 2016 @ 10.00am in Committee Room 4 12.00pm

Davina Fiore

Director Governance & Legal Services

Date: Thursday, 15 September 2016

Contact: Andrea Redmond, 029 2087 3434, a.redmond@cardiff.gov.uk

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg